

Document Management.

■ Benefits

Secure document management and collaboration.

Unison Document Management provides all program staff ready access to the documents they are permitted to see, along with messaging and collaboration features that make editing safe and easy.



Save time locating the most current version of a document, while still maintaining previous versions.



Gain visibility to document status and assigned tasks.



Eliminate duplicate efforts when collaborating on documents inside or outside of your organization.



Remain organized as time passes and a program evolves.

■ Key Features

Unison Document Management supports the effective generation, collaboration, organization, and storage of documents in a single secure location.

- Customizable, searchable metadata flags.
- User-defined queries to create document "Quicklinks".
- Full audit trail tracking view and edit history.
- Workrooms for document generation.
- Message center for alerts.
- User-controlled workflow engine to flow data per process.
- Automated email notifications per user-defined process.
- Work queues for both task assignees and those overseeing a task.
- User controlled data level security.
- Automated archival and destruction features.
- Web-based, PKI, and/or ID with password.
- Ability to interface with other applications.

Get started with Program Management.

Request a demo at unisonglobal.com/pm
or contact ProgramManagement@UnisonGlobal.com or 801-825-7100.